

# China Aoyuan Property Group Limited 中國奧園地產集團股份有限公司

(Incorporated in the Cayman Islands with limited liability)

(於開曼群島註冊成立之有限公司)

## (Stock Code 股份代號: 3883)

# NOTIFICATION LETTER 通知信函

Dear Non-registered Holder(s) (1),

China Aoyuan Property Group Limited (the "Company")

<u>— Notice of publication of (1) 2016 Annual Report, (2) Circular dated 19 April 2017 in relation to the Proposed Re-election of Retiring Directors at 2017 Annual General Meeting, Proposed General Mandates to Buy Back Shares and Issue New Shares, and Notice of 2017 Annual General Meeting ("AGM Notice"), (3) AGM Notice, and (4) Proxy Form (collectively "Current Corporate Communications")</u>

The English and Chinese versions of the Company's Current Corporate Communications are available on the Company's website at <u>www.aoyuan.com.cn</u> and Hong Kong Exchanges and Clearing Limited's ("HKEx") website at <u>www.hkexnews.hk</u>.

If you want to receive a printed version of the Current Corporate Communications and future Corporate Communications<sup>(2)</sup> of the Company, please complete the Request Form on the reverse side and send it to the Company c/o Computershare Hong Kong Investor Services Limited (the "Hong Kong Share Registrar") by using the mailing label at the bottom of the Request Form (need not affix a stamp if posted in Hong Kong; otherwise, please affix an appropriate stamp). The address of the Hong Kong Share Registrar is 17M Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong. You may also send email with a scanned copy of the completed Request Form to <u>aoyuan.hk@aoyuangroup.com</u>. The Request Form may also be downloaded from the Company's website at <u>www.aoyuan.com.cn</u> or HKEx's website at <u>www.hkexnews.hk</u>.

Should you have any queries relating to this letter, please call the Company's telephone hotline at (852) 3622 2122 during business hours from 9:00 a.m. to 5:00 p.m. Monday to Friday, excluding public holidays.

Yours faithfully, For and on behalf of China Aoyuan Property Group Limited Kuok Yew Lee Company Secretary

Notes: (1) This letter is addressed to Non-registered Holders ("Non-registered Holder" means such person or company whose shares in the Company are held in The Central Clearing and Settlement System (CCASS) and who has notified the Company from time to time through Hong Kong Securities Clearing Company Limited to receive Corporate Communications). If you have sold or transferred your shares in the Company, please disregard this letter and the Request Form on the reverse side.

(2) Corporate Communications includes but not limited to (a) the directors' report, its annual accounts together with a copy of the auditor's report and, where applicable, its summary financial report; (b) the interim report and, where applicable, summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular; and (f) a proxy form.

各位非登記持有人<sup>(1)</sup>:

#### 中國奧園地產集團股份有限公司(「本公司」)

— (1)2016年年報、(2)有關建議於2017年度股東週年大會上重選退任董事、建議授權董事會購回本公司股份及發行新股及2017年度股東週年大 會通告(「股東週年大會通告」)之日期為2017年4月19日之通函、(3)股東週年大會通告以及(4)代表委任表格(統稱「本次公司通訊文件」)之發佈通知

本公司的本次公司通訊文件的中、英文版本已上載於本公司網站(<u>www.aoyuan.com.cn</u>)及香港交易及結算所有限公司(「香港交易所」)網站 (www.hkexnews.hk)。

如 閣下欲收取本次公司通訊文件及本公司日後之公司通訊文件<sup>(2)</sup>之印刷本,請填妥在本函背頁的申請表格,並使用隨附之郵寄標籤,透過 香港中央證券登記有限公司(「香港證券登記處」)寄回本公司(如在香港投寄,毋須貼上郵票;否則,請貼上適當的郵票)。香港證券登記處的 地址為香港灣仔皇后大道東183號合和中心17M樓。你亦可把已填妥之申請表格的掃瞄副本電郵至 <u>aoyuan.hk@aoyuangroup.com</u>。申請表格亦 可於本公司網站(<u>www.aoyuan.com.cn</u>)或香港交易所網站(<u>www.hkexnews.hk</u>)內下載。

倘 閣下對本函有任何疑問,請致電本公司電話熱線(852)36222122,辦公時間為星期一至星期五(公眾假期除外)上午9時正至下午5時正。

代表 中國奧園地產集團股份有限公司 公司秘書 郭尤莉 謹啟

2017年4月19日

附註:(1) 此為致本公司之非登記持有人("非登記持有人"指該等持有本公司股份並存放於中央結算及交收系統的人士或公司,透過香港中央結算有限公司不時 向本公司發出通知,表示欲收取公司通訊)之函件。倘 閣下已經出售或轉讓所持有之本公司股份,則無需理會本函件及隨附申請表格。 (2) 公司通訊文件包括但不限於:(a)董事會報告、年度財務報表連同核數師報告及如適用,財務摘要報告;(b)中期報告及如適用,中期摘要報告;(c)會議 通告;(d)上市文件;(e)通函;及(f)委任代表表格。

19 April 2017

Non-registered Holder's information (English Name and Address) 非登記持有人資料(英文姓名及地址)

Request Form 月	自請表格
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To: China Aoyuan Property Group Limited (the "Company") (Stock Code: 3883) c/o Computershare Hong Kong Investor Services Limited 17M Floor, Hopewell Centre, 183 Queen's Road East,

Wanchai, Hong Kong

致: 中國奧園地產集團股份有限公司(「本公司」) (股份代號:3883) 經香港中央證券登記有限公司 香港灣仔皇后大道東183號 合和中心17M樓

I/We would like to receive the Corporate Communications\* of the Company ("Corporate Communications") in the manner as indicated below:

本人/吾等希望以下列方式收取 貴公司之公司通訊文件\*(「公司通訊文件」):

(Please mark **a** "**X**" **in ONLY ONE** of the following boxes)

(請僅在下列一個空格內劃上「X」號)

to receive the **printed English version** of all Corporate Communications ONLY; **OR** 

\_\_\_\_ 僅收取公司通訊文件之英文印刷本;或

- to receive the **printed Chinese version** of all Corporate Communications ONLY; **OR** 
  - 」僅收取公司通訊文件之中文印刷本;或
- to receive both **printed English and Chinese versions** of all Corporate Communications.
- 同時收取公司通訊文件之英文及中文印刷本。

ontact telephone numb	er
	CI .
絡電話號碼	

Signature(s) 簽名

Notes 附註:

Please complete all your details clearly.
請 閣下清楚填妥所有資料。

- 2. This letter is addressed to Non-registered Holders ("Non-registered Holder" means such person or company whose shares in the Company are held in The Central Clearing and Settlement System (CCASS) and who has notified the Company from time to time through Hong Kong Securities Clearing Company Limited to receive Corporate Communications). 此為致本公司之非登記持有人("非登記持有人"指該等持有本公司股份並存放於中央結算及交收系統的人士或公司,透過香港中央結算有限公司 不時向本公司發出通知,表示欲收取公司通訊)之函件。
- 3. Any form with more than one box marked(X), with no box marked(X), with no signature or otherwise incorrectly completed will be void.
  - 如在本表格作出超過一項選擇、或未有作出選擇、或未有簽署、或在其他方面填寫不正確,則本表格將會作廢。
- 4. The above instruction will apply to the future Corporate Communications to be sent to you until you notify to the Company c/o Computershare Hong Kong Investor Services Limited to the contrary or unless you have at anytime ceased to have holdings in the Company. 上述指示適用於所有目後發送予 閣下之公司通訊文件,直至 閣下就另外之安排透過香港中央證券登記有限公司向本公司發出通知或任何 時候停止持有本公司的股份。
- 5. For the avoidance of doubt, we do not accept any special instruction written on this Request Form. 為免存疑,任何在本申請表格上之特定手寫指示,本公司將不予處理。
- \* Corporate Communications includes but not limited to (a) the directors' report, its annual accounts together with a copy of the auditor's report and, where applicable, its summary financial report; (b) the interim report and, where applicable, summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular; and (f) a proxy form. 公司通訊文件包括但不限於: (a)董事會報告、年度財務報表連同核數師報告及如適用,財務摘要報告; (b)中期報告及如適用,中期摘要報告; (c)會議通告; (d)上市文件; (e)通函;及(f)委任代表表格。

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閣下寄回此申請表格時,請將郵寄標籤剪貼於信封上。 如在本港投寄毋須貼上郵票。

### Please cut the mailing label and stick this on the envelope to return this Request Form to us. **No postage stamp necessary if posted in Hong Kong.**

#### 郵寄標籤 MAILING LABEL

香港中央證券登記有限公司 Computershare Hong Kong Investor Services Limited 簡便回郵號碼 Freepost No. 37 香港 Hong Kong